

# Assurance Council



## MINUTES

4/27/10

10:30

COMITIUM

**MEETING CALLED BY** Bruce Chrisman

**TYPE OF MEETING** Fermilab Assurance Council

**FACILITATOR** Bob Grant

**NOTE TAKER** M. Tolian

<b>ATTENDEES</b>	B. Chrisman V. White R. Ortgiesen J. Heyes	B. Grant D. Carlson K. Van Vreede N. Weed	A. Filak G. Leonard N. Grossman	B. Boroski T. Miller J. Cotton
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### Agenda topics

- Polling of Members for Management Issues
- Status of Contractual Commitments

### DISCUSSION

#### Management Issues –

B. Chrisman will be issuing a memo regarding MOUs with outside, non-governmental institutions. Since they can be financially binding, they should be reviewed by the Directorate before signing.

#### Contractual Commitments –

18 months left, so the following items need to be reviewed now.

OHAP – may be a matter of interpretation

#16 – Partnership in Grid Computation – COME BACK TO THIS

#17 – Strategic Planning & Process Enhancement

#18 – Resource Loaded WBS – questions regarding operational elements; coupled with OHAP

#20 – Space Utilization & Facility Reuse Program – no program

#21 – OPMO Enhancements – no manager; they need lots of help

#22 – Management Dashboard – on hold until they can re-identify and reinterpret the requirements

B. Grant will go back to the proposal and extract information to send to the Assurance Council members on the problematic issues.

B. Chrisman wanted to mention that he met with L. Hill to discuss the Admin/Ops review in light of Contractor Assurance. Hill has specific changes in mind. Wants to include several BoD members and functional experts. He is to meet with Don Levy on this. URA prefers to run the meeting the same way it has in the past. Hill wants to pattern it on the DOE review that will take place every three years. As it stands now, it is still being planned as a 2.5 day activity in early August.

### ITEMS FOR FOLLOW-UP

#16 – Partnership in Grid Computation

### SPECIAL NOTES OR HANDOUTS

**All Meeting Minutes, along with any handouts and slide presentations, will be posted on the web at:**

[http://www.fnal.gov/directorate/OQBP/ac\\_2010.html](http://www.fnal.gov/directorate/OQBP/ac_2010.html) **NOTE** – New web address for meeting minutes, effective 4/28/10.